

Finding Aid Benson Latin American Collection

Chicana Research and Learning Center Records

Descriptive Summary

Creator	Chicana Research and Learning Center
Title	Chicana Research and Learning Center Records
Dates	1972-1999
Abstract	The Chicana Research and Learning Center was an organization aimed at helping to alleviate social and educational barriers faced by Hispanic women in the United States. The organization was divided into four main program areas, "Research," "Clearinghouse," "Technical Assistance," and "Publishing. This collection includes the financial and administrative records, educational materials, correspondence, and audiovisual materials documenting the functions of the Chicana Research and Learning Center.
Extent	6+ linear feet including audiovisual material
Language	English and Spanish
Repository	Benson Latin American Collection, The University of Texas at Austin

Administrative History

The Chicana Research and Learning Center (CRLC) was conceptualized in 1972 and fully operational by 1974. The Chicana Research and Learning Center was a nonprofit, tax-exempt corporation that dealt directly with issues such as underemployment, poverty, and low educational achievement in the Hispanic women's community. The CRLC provided community-oriented training and development activities for Hispanic women of all ages and also worked with various community and academic groups to facilitate the development of programs to benefit the Hispanic women's community.

Federal funding was initially given to the organization from the Office of Economic Opportunity in 1972. These funds were allocated to meet the research needs for chicanas on a national level. The CRLC was incorporated as a non-profit entity in 1973, and in 1974, the administrative personnel appointed.

The CRLC was administered by Martha Cotera, Executive Director, and Adelle Freyman, Chairperson. The administrative staff included Mary Jo Galindo and Irene Dominguez. Throughout the organization's existence, the CRLC maintained a center of operations in Austin, Texas.

The obstacles Hispanic women face are largely similar to sex discrimination issues faced by all women, but can be more severe because of their minority status in the United States. Hispanic women are hindered by cultural differences, as well as the prevailing attitudes towards women within their own culture and community. Moreover, lack of accurate data concerning Hispanic women and inadequate research on the needs of Hispanic women in conjunction with a lack of training and educational models create even further barriers. The CRLC strove to address these issues through research, data collection, and educational programs.

Within the institute there were four initial program areas developed to help overcome issues that women in the Hispanic community faced. These programs were “Research,” “Clearinghouse,” “Technical Assistance,” and “Publishing.”

The “Research” program was designed as a two-pronged approach to dealing with these barriers. First, the program collected historical data and secondly, collected hard data concerning the status of Hispanic women, both socially and educationally. The CRLC used the collected historical information about Hispanic women to promote their presence by publishing booklets in Chicana studies and distributing information packets to community groups.

The “Clearinghouse” program sought to create a data bank of names, addresses, and areas of expertise for Hispanic women throughout the state of Texas in order to create a resource center for information dissemination into the Hispanic community. The program entitled “Technical Assistance” was aimed at providing information and resources to programmatic efforts for Hispanic women that sought to create educational conferences, provide fundraising and other resources, develop program activities, and disseminate information. The last major program, “Publishing Activities,” published women’s material geared towards the Hispanic community, in addition to creating nationwide networks with programs who could utilize the CRLC’s resources.

In addition to these four program areas, the CRLC enlisted trainers to assist Hispanic women with their communication skills and how to cope with cultural differences. Training in areas such as assertiveness, motivational support and bilingual-bicultural skills were provided based upon the manuals developed internally.

The CRLC is no longer operational and there is no clear date of dissolution. However, this collection contains paper records dated from 1994, and audiovisual material from 1999.

Scope and Contents Note

This collection consists of nine series: *Administrative Records*, *Personnel Files*, *Internal Finances*, *Tax Records*, *Project Proposals*, *Program Development*, *Educational Materials*, *Correspondence* and *Audiovisual Materials*. Within these series, the folders are in alphabetical order.

The *Administrative Records* contain documents related to the organizational structure of the CRLC, charters and bylaws, board minutes and activities, and office equipment. A separate series, *Personnel Files* contains both personnel records and payroll information related to the organization and its employees.

Internal Finances exclusively pertain to information relevant to bookkeeping and accounting. The organization's expenditures, receipts, bank information and accounts, as well as information about funding are in this series. IRS tax receipts and summaries, as well as the initial 501 c-3 application for the CRLC are located in the series *Tax Records*.

The series *Project Proposals* is based on format. While the consequential activities and their development are chronicled in separate series, the initial project proposals are grouped together in this series. There are two prominent proposals for projects referred to throughout the collection. The first proposal is for the "Encyclopedia Project National Endowment for the Humanities." This folder contains the material related to the development of the "Hispanic Women Biographical Encyclopedia," the proposal for which is also located in this series.

The *Program Development* series covers a wide range of activities such as fund raising, partnership development, and publishing information. All of the material in this series documents programs designed to assist Hispanic women in utilizing resources and to help them develop their own programs to overcome barriers in their communities.

Educational Materials pertains to one of the original program areas that the CRLC developed in order to confront educational and social problems Hispanic women face within their community. This series contains records that reflect the development and execution of educational workshops and classes, such as Doña Doormat and the Stay in School project.

The *Correspondence* series contains all of the correspondence sent and received by members of the organization. This series is based on format.

The *Audiovisual Materials* series is divided into the following subseries: *Photographic Slides*, *Broadcast Master Tapes*, *VHS Tapes*, *Film Reels*, *Cassette Tapes*, and *Reel-to-*

Reel Audio Tapes. The subseries are based on format. The audiovisual material has not been processed and in some cases is in poor condition. In order to request access to these items, please contact the Benson Latin American archivist for more information.

Restrictions

Access Restrictions
Unrestricted.

Use Restrictions
Standard copyright restrictions apply.

Index Terms

The Chicana Research and Learning Center Records are classified under the following Subject Headings in the University of Texas Libraries catalog:

- Mexican American Business and Professional Women of Austin
- Mexican American Youth Organization
- Mexican American women
- Raza Unida Party (Tex.)
- Cotera, Martha
- Education, Bilingual--United States
- Information services--Texas--Austin
- University of Texas at Austin. Longhorn Radio Network

Related Material

Additional materials relating to the Chicana Research and Learning Center can be found in the following collections: the Martha Cotera Papers, Raza Unida Party Records, Texas Association of Chicanos in Higher Education (TACHE) Records. The listed collection(s) can be found at the Benson Latin American Collection.

Administrative Information

Preferred Citation
Cite as: Chicana Research and Learning Center Records, 1973-1994, Benson Latin American Collection, University of Texas Libraries, the University of Texas at Austin.

Box and Folder Inventory

Administrative Records

box	folder	
1	1	Annual Report, 1988-1989
	2	Articles of Incorporation, 1973
	3	Board of Directors List, 1981-1982
	4	Board Minutes to 1988, 1988
	5	Capabilities, 1982
	6	Charter and Bylaws, 1973-1982
	7	Equipment Gestetner, 1986-1989
	8	Founding Proposal, 1973
	9	General Administrative Material, undated
	10	Order Forms, undated
	11	Project Development of Training Models - Quarterly Report , 1974
	12	Promotion - Abstracts, 1974
	13	Promotion - Capability Statement, 1974
	14	Promotion - Concept Paper, 1974
	15	Promotion - Contacts, 1974
	16	Trustee Legal Liability, 1988

Personnel Files

box	folder	
1	17	Mary Jo Galindo, 1987-1988
	18	Payroll, 1985-1987
	19	Payroll, 1986
	20	Resumes, 1982
	21	SER Jobs for Progress, 1989
	22	SER Jobs for Progress, 1990
	23	SER Jobs for Progress Summer Youth, undated
	24	Social Security Inquiries, 1989-1990
	25	St. Edward's, undated
	26	Timesheets, 1988
	27	Timesheets, 1989

Internal Finances

box	folder	
1	28	Bank Information, 1981- 1987
	29	Banknotes Paid 1988, 1987-1988
2	1	Bills Paid, 1988
	2	Chart of Accounts, undated
	3	Expenditures, 1988
	4	Financial Statements, 1983
	5	Funding Sources, 1989
	6	Fundraisers, 1990
	7	Mileage for Reimbursement, 1987-1988
	8	Projects - Chicana Art Show, 1976
	9	Receipts, 1987-1988
	10	Texas Commerce Bank, 1991
	11	Travel, 1989

Tax Records

box	folder	
2	12	501 c-3 Application and Background, 1973-1983
	13	IRS 940, IRS 941, IRS 1096, 1989
	14	IRS 940, IRS 941, IRS 1096, 1990
	15	IRS 941, 1981-1986
	16	IRS 941, 1982-1984
	17	IRS 941, 1985
	18	IRS 941, 1987
	19	IRS 941, 1988
	20	IRS 941, 1990
	21	IRS 990, 1985
	22	IRS 990, 1986
	23	IRS 1096, IRS 1099, 1981
	24	IRS Summaries, 1982
	25	IRS Summaries, 1985
	26	IRS Summaries, 1986
	27	IRS Summaries, 1987
	28	Texas Employment Commission, 1981-1985
	29	Texas Employment Commission 941, 1986

Project Proposals

box	folder	
2	30	A Multicultural Women's Sourcebook, 1977

	31	Community Exchange Fund, 1988 - 1989
	32	Encyclopedia Project National Endowment for the Humanities, 1985
	33	Grant Proposals prior to 1987, 1981-1983
	34	Hispanic Database Women's Educational Equity Act, 1985
3	1	Los Artistas del Pueblo - Texas Committee for the Humanities, 1984
	2	Mexican American Women's Curriculum Project - Women's Educational Equity Act, 1980
	3	Multicultural Women's Resource Center - Women's Educational Equity Act, 1977
	4	Multicultural Women's Sourcebook, 1988
	5	Migrant's Rights, 1992
	6	Project Discovery Teen Dropouts, 1986
	7	Proyecto Superación, 1989
	8	Superación Mujer, 1987
	9	Texas Committee for the Humanities, 1981
	10	Training Young Hispanic Women, 1983
	11	Women's Educational Equity Act, 1989
	12	Women's Educational Equity Act, 1991-1992
4	1	Youth Training, 1988

Program Development

box	folder	
4	2	Permissions for Publication, 1982
	3	Printing Bids - Doña Doormat, 1988
	4	Printing Bids - hardback binding - Ellis Bindery, undated
	5	Project - Encyclopedia Research, undated
	6	Projects - Training Young Hispanic Women Ages 12-18, undated
	7	Women's Educational Equity Act - Request for Payment, 1986
	8	Women's Educational Equity Act - Request for Payment, 1988
	9	Women's Educational Equity Act - Request for Payment, 1988-1989
	10	Women's Educational Equity Act - Review Process, 1987-1988

Educational Materials

box	folder	
4	11	Brochures, 1979-1982

	12	Book Orders, 1979-1985
	13	Colores y Visiones, 1988-1991
	14	Photo Permissions, 1987-1989
	15	Products - Stay In School Manual, undated
	16	Development Period of Oral History and Archival Collection, undated
	17	Encyclopedia Program Description, undated
	18	Skills Workshop, 1981
	19	Stay In School Project, 1987
5	1	Training - Adult Women, 1982
	2	Training - Assertiveness Handout, 1981
	3	Training - Doña Doormat, 1987
	4	Training - English Handouts, 1987
	5	Training - High School, undated
	6	Wind Grass Song, undated
	7	Youth Training Women's Educational Equity Act - Final Report, 1987-1988

Correspondence

box	folder	
5	8	Correspondence, 1973-1987
	9	Correspondence after January, 1988
	10	Correspondence Memorandum, 1973-1987
	11	Forms (Stationery Etc.), 1981
	12	Fundraising Correspondence, 1989
	13	Karen Getchell, undated
	14	Mailout Originals, 1990
	15	Various Mail, 1998

Audiovisual Materials

To request audiovisual material please contact the Benson Collection Archivist.

VHS Tapes

box	item	
6	1	Anthony Vigil, undated
	2	Culture Clash "The Best of Culture Clash," VHS National Television Systems Dub, 1997

- 3 Dennis N. Valdes, undated
- 4 Dr. Alfredo Gonzalez, undated
- 5 Dr. Charles V. Willie and Dr. José Cuellar, College of San Mateo and Dr. Locos Rockin Jalepeño Band, 1990 – 1991
- 6 El Maya Trailer a 35mm Feature Film, Producciones Eciplses, by Francisco y Jose Rodriguez, 1999
- 7 Hispanic Dropout Followup #4, American Time Bomb, undated
- 8 Latino Voting Behavior, Roots of War, undated
- 9 Lorena Ochoz, undated
- 10 Mario C. Compean, Patrick Jensen and Troy Kinney, undated
- 11 Narciso Aleman, undated
- 12 National Council of La Raza Panel - Developing a City Wide Latino Agenda, 1994

Photographic Slides

box	item	
7	1	Art Slides, 1981
	2	Art Slides, 1981

Broadcast Master Tapes

box	item	
7	3	Charlie Sector, Gwen Zucker, window dub, master tracks 4 and 5, one pass, 1988
	4	Charlie Sector, two passes, window dub, master track 5, 1988
	5	Heritage: Colores y Visiones, Tape 11. S.Lara's Biology and Physics Class Exams. Crystal City High School, 1989
	6	Heritage: Colores y Visiones, Tape 12. Assembly Intro, Band, Jose Angel. Crystal City High School, 1989
	7	Heritage: Colores y Visiones, Tape 13. Assembly Jose Angel, Audience Cutaways, Band, Diana Cerna. Crystal City High School, 1989
	8	Heritage: Colores y Visiones, Tape 14. Assembly, Student Present Awards, S.Lara, Rob Alonzo, People Cutaways, Stage Band, Alma Mater Chit Chat. Crystal City High School, 1989
	9	Heritage: Colores y Visiones, Tape 15. Assembly, chit chat, Laura Trevino, Jerry Gurman, student interviews. Crystal City High School, 1989
	10	Heritage: Colores y Visiones, Tape 16. Crystal City Exteriors, 1989
	11	Heritage: Colores y Visiones, Tape 17. Crystal City Exteriors, 1989

- 12 Heritage: Colores y Visiones, Tape 18. Crystal City High School yearbook, S.A. Reunion, 1989
- 13 Heritage: Colores y Visiones, Tape 19. Crystal City High School Yearbook Photos, Jose Angel Gutierrez, 1989
- 14 Heritage: Colores y Visiones, Tape 20. Jose Angel Gutierrez, S.A. Reunion, 1989
- 15 Heritage: Colores y Visiones, Tape 21. End Gutierrez Interview, Pachanga, 1989
- 16 Heritage: Colores y Visiones, Tape 23. Activist reunion, S.A., end Pachanga, E.S. reunion sign In, B-roll, Angela De Hoyos, 1989
- 17 Heritage: Crystal City, Tape 32. Benson Latin American Collection Archives, undated
- 18 Heritage: Crystal City, Tape 33. Benson Latin American Collection Archives, Crystal City High School yearbook, undated

Reel-to-Reel Audio Tape

box	item	
8	1	Tape #1 Juan and Martha Cotera, Mercedes, 19 Feb, 1989
	2	Tape #2 Juan and Martha Cotera, Mercedes, 19 Feb, 1989
	3	Tape #3 Juan and Martha Cotera, Mercedes, 19 Feb, 1989
	4	Tape #4 Juan and Martha Cotera, Mercedes, 19 Feb, 1989

Film Reels

box	item	
8	13	Chicana Colores/Visiones Roll #11 Can 1 of 2, 1989
	12	Chicana Colores/Visiones Roll #8, 9, 10, 12, 13, Can 2 of 2, 1989
	11	Chicana Research No. Reels - 2, 4, 7, 1989
	5	Raza Unida Party Project Film 1, Sharon Wintte, undated
	6	Raza Unida Party Film 3, 1988
	7	Raza Unida Party Film, Lee, 1988
	8	Raza Unida Party Film, Mag 3, 1989
	9	Raza Unida Party Film R7, 1989
	10	Raza Unida Party Project, Chicana Research and Learning Center Photos, 1987

Cassette Tapes

box	item	
9	1	Amarillo, 21 Nov, Tape #1 of 3, 1981

- 2 Ast. Trainers, 4 Feb, 4th Meeting, 1982
- 3 Becky, 12 Oct, 1st Class, Teenage girls, Summary of class, 1981
- 4 CBW, 30 Aug, #1 and 2, 1982
- 5 CBW, C + F, Part 1, 1982
- 6 Crystal City ISD, School Board Meeting, 29 Mar, 1973
/Raza Unida Party Rally, 1 Apr, Apr #1, 1973
- 7 Crystal City, TX, KBEN, Independent Party, 28 Mar, Mar #12, 1973
- 8 Crystal City, TX, KBEN March-April Election, 1973
- 9 Crystal City, TX, KBEN Radio, 6-7 Apr, 1973
- 10 Crystal City, TX, Independent Rally, 5 Apr 1973, Apr #4, 1973
- 11 DM, undated
- 12 Del Rio, Tape 3, undated
- 13 Exhibit II, undated
- 14 International Conference, Iverna Tompkins, Tape 7, 1983
- 15 Jose Angel Gutierrez Class, 21 Feb, Feb #6, 1973
- 16 Jose Angel Gutierrez Class, 28 Feb, Feb #8, 1973
- 17 Jose Angel Gutierrez Class, 7 Mar, Mar #9, 1973
- 18 Jose Angel Gutierrez Class, Introduction to Teachers, 10 Mar,
Mar #3, 1973
- 19 Jose Angel Gutierrez Class, 14 Mar, Mar #10, 1973
- 20 Jose Angel Gutierrez Class, 21 Mar, Mar #5, 1973
- 21 Jose Angel Gutierrez Class, 28 Mar, Mar #11, 1973
- 22 Jose Angel Gutierrez Class, 11 Apr, Apr #5, 1973
- 23 Jose Angel Gutierrez Class, 18 Apr, Apr #6, 1973
- 24 Jose Angel Gutierrez Class, Navarro, 25 Apr, Apr #7, A, 1973
- 25 Jose Angel Gutierrez Class, Navarro, 25 Apr, Apr #7, B, 1973
- 26 Jose Angel Gutierrez Class, Music, 2 May, May #2, 1973
/Jose Angel Gutierrez Class USA talk, 9 May, May #6, 1973
- 27 Jose Angel Gutierrez Class, OYE, Chicano History Review, 7 May,
May #3, 1973
- 28 Jose Angel Gutierrez Class, USA on tactics, 9 May, May #6, 1973
- 29 League of United Latin American Citizens-State Conference, 21
May, Communication Skills, 1982
- 30 Mexican American Business and Professional Women's
Association Conference, Margaret Gomez and Martha Cotera, 18
Sept, #1, 1981
- 31 Mexican American Business and Professional Women's
Association Conference, Martha C., Yolanda, Rosa, 18 Sept, #2,
1981
/Amalia, Cuaron, 1981

- 32 Mexican American Business and Professional Women's
Association, Cuaron, 18 Sept, #3, 1981
- 33 Mexican American Business and Professional Women's
Association CRLC, 1hr. Presentation on Ast.- La Envidia, 24 Jun,
1982
- 34 Maria H, undated
- 35 Methodist, 5 Mar, San Antonio, Tape 3, 1983
- 36 Midland Conference, Community Involvement and Goal Setting, 17
Sept, 1982
- 37 Midland Conference, Community Involvement and Goal Setting, 18
Sept, 1982
- 10 1 Migrant Questionnaire Review, 22 Mar, Mar #6, 1973
- 2 Migrant Questionnaire Review, 22 Mar, Mar #7, 1973
- 3 Migrant Questionnaire Review, 22 Mar, Mar #8, 1973
- 4 Monday Night Class, Ast. Tr., 5 Oct, 1st Class, #1 and 2, 1981
- 5 Monday Night Class, Ast. Tr., 5 Oct, 1st Class, # 3, 1981
- 6 Monday Night Class, Montopolis, 12 Oct, 2nd AST Class, 1981
- 7 Monday Night Class, Montopolis, 12 Oct, 2nd Class, 1981
- 8 Monday Night Class, Montopolis, 19 Oct, 3rd Class, #1 and 2, 1981
- 9 Monday Night Class, Montopolis, 19 Oct, 3rd Class, #3, 1981
- 10 Monday Night Class, Montopolis, 26 Oct, 4th Class, 1981
- 11 Monday Night Class, Montopolis, 2 Nov, 5th Class, 1981
- 12 Montopolis, 1 Mar, 2nd Meeting, 1982
- 13 OYE Show, 10 Feb, Feb #4, 1973
- 14 Raza Unida Party Rally, March, 1973
- 15 Raza Unida Party Rally, 1 Apr, Apr #2, 1973
- 16 Rural Organizing - Raza Unida Party, 1972
- 17 Rural Organizing - Raza Unida Party, 1972
/Lupe Anguiano, undated
- 18 Thursday Night Class, Ast. Tr., 1st Class, I of II, 1 Oct, 1981
- 19 Thursday Night Class, Ast. Tr., 1st Class, II of II, 1 Oct, 1981
- 20 Thursday Night Class, 28 Oct, 5th Class, #1 and 2, 1981
- 21 Thursday Night Class, 29 Oct, 5th Class, #3, 1981
- 22 Thursday Night Class, 5 Nov, #1, 1981
- 23 Thursday Night Class, 5 Nov, #2, 1981
- 24 Thursday Night Class, Montopolis, 16 Nov, 6th Class, 1981
- 25 15 minute TV program on set roles, undated